

**COATESVILLE AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING MINUTES  
NOVEMBER 27, 2012 - 7:00 PM  
9/10 CENTER AUDITORIUM**

**OPENING ACTIVITIES**

**1. CALL TO ORDER AT 7:01 P.M.**

**2. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

**3. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

**4. ROLL CALL**

**Board of School Directors**

J. Neil Campbell, President-present	<i>(Operations Committee)</i>
Richard M. Ritter, Vice-President-present	<i>(Finance Committee)</i>
Diane M. Brownfield-present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
Joseph E. Dunn, Jr. -present	<i>(Finance &amp; Operations Committees)</i>
James L. Fox-present	<i>(Education &amp; Community &amp; Student Relations Committees)</i>
Paul L. Johnson-present	<i>(Operations Committee)</i>
Laurie C. Knecht-present	<i>(Operations Committee)</i>
William A. Sweigart-present	<i>(Finance &amp; Education Committees)</i>
Dr. Tonya Thames Taylor-present	<i>(Finance &amp; Community &amp; Student Relations Committees)</i>

**Student Representatives**

Savannah Beebe, Senior Class Representative-absent  
Paul Draper, Jr., Junior Class Representative-absent

**Administration**

Richard W. Como, Superintendent of Schools-present  
Dr. Angelo Romaniello, Jr., Assistant Superintendent / Board Secretary-present  
Dave Krakower, Director of High School Education / Special Education (6-12)-present  
Jonette Marcus, Director of Elementary Education / Special Education (K -2)-present  
Jason Palaia, Director of Elementary Education / Special Education (3-5)-present  
Dr. Teresa Powell, Director of Middle School Education-present  
John Reid, Director of Pupil Services / Data Assessment -present  
Karen DeShullo, Director of Business Administration-present  
Abdallah Hawa, Director of Technology-present  
Erika Zeigler, Director of Human Resources-present

**Solicitor**

James E. Ellison, Esquire-present

**5. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

**ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

Request for Paul Johnson to Attend the PA Educational Technology Expo & Conference in Hershey, PA on Monday, February 11, 2013.

**APPROVAL OF THE MINUTES**

**RECOMMENDED MOTION:** That the Board of School Directors approves the minutes for the October 23, 2012 School Board meeting subject to any addition, deletions, modifications or clarifications. (*Enclosure*)

Approval of Minutes
Approved
Vote: 9-0-0

Motion: Paul Johnson                      Second: Dr. Tonya Thames Taylor                      Vote: 9-0-0

**PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

*None*

**EXECUTIVE SESSION**

An executive session was held on Tuesday, November 27, 2012 from 6:00 to 6:36 p.m. for legal and personnel reasons.

**SUPERINTENDENT’S REPORT**

The superintendent’s report was deferred due to the lack of attendance caused by poor weather conditions.

**IMPORTANT DATES**

<b>Date</b>	<b>Time</b>	<b>Meetings</b>	<b>Place</b>
December 4, 2012	6:00	Reorganization Meeting	9/10 Center Auditorium
December 4, 2012	Follows Reorganization Mtg.	School Board Meeting	9/10 Center Auditorium
December 19 <sup>th</sup> thru January 1 <sup>st</sup>	~	Winter Break	<i>No school for students &amp; teachers.</i>

**BOARD PRESIDENT’S REPORT**

The presentation by the Friendship Elementary School Students was canceled due to inclement weather.

**SPECIAL REPORTS**

**STUDENT REPRESENTATIVE’S REPORT**

**MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

**1. CONSENT AGENDA (Neil Campbell, School Board President)**

**RECOMMENDED MOTION:** That the Board approves the consent agenda items:

*Item(s) to be removed from Consent Agenda:*

- 5. R. Agreement to Lease the Gordon Facility to Lincoln University
- 3. B. Request to Attend the PA Educational Technology Expo & Conference in Hershey, PA

Consent Agenda  
 Approved  
 Vote: 9-0-0

Motion: Diane Brownfield      Second: Dr. Tonya Thames Taylor      Vote: 9-0-0

**2. FINANCE COMMITTEE (Richard Ritter, Chair)**

**A. Schedule of Bills Payable**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Bills Payable as submitted for the month ending

<b>Fund</b>	<b>Paid</b>
General Fund – 10	\$ 4,079,309.96
Capital Projects Fund 32 / 2007 GOB	0.00
Capital Projects Fund 33 / 2009A GOB	24,465.12
Capital Projects Fund 34 / 2010 GOB	7,229.96
New Capital Reserve Fund 38	0.00
Food Service – 51	139,382.00
Trust Fund – 71	0.00
Student Activities Fund – 81	15,089.22
Agency Fund – 89	10,443.32
<b>TOTAL</b>	<b>\$ 4,275,919.58</b>

**B. Treasurer's Report**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Treasurer's Report as submitted for the month ending October 31, 2012.

**C. Budget Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Budget Transfers as submitted for the month ending October 31, 2012 in the amount of \$407,841.00.

**D. Schedule of Investments**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Schedule of Investments as submitted for the month ending October 31, 2012.

**E. Joint Purchasing – CCIU and Pennsylvania Education Joint Purchasing Council**

**RECOMMENDED MOTION:** That the Board of School Directors approves the District's participation in the CCIU and the Pennsylvania Education Joint Purchasing Council for the 2013-14 fiscal year for the following categories: custodial supplies, copy & computer paper, technology, cafeteria small equipment, disposable wares, fuel oil, gasoline, propane gas, general supplies, art supplies, science supplies, woodworking supplies, musical instruments, and athletic supplies.

**F. Trion/MMA Pharmacy Coalition**

**RECOMMENDED MOTION:** That the Board of School Directors approves the proposed Trion/MMA Pharmacy Coalition pricing with Express Scripts, effective January 1, 2013.

**G. Human Resources**

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Resignations - Regular and Extra Duty:

a. CATSS

1) Good, Bonnie, 2.0 Hour Cafeteria/Playground Aide for the Rainbow Elementary School. Letter Dated: 11/20/12. Reason: Personal. Effective: 11/30/12.

b. FEDERATION

1) Del Rossi, Brenda J., 3.0 Hour General Utility Worker for the Rainbow Elementary School. Letter Dated: 11/2/12. Reason: Personal. Effective: 11/2/12.

2) Jelke, Linda, 3.0 Hour General Utility Worker for the Reeceville Elementary School. Letter Dated: 11/13/12. Reason: Retirement. Effective: 2/22/13.

3) Newsuan, Donna, Custodian for the East Fallowfield Elementary School. Letter Dated: 10/17/12. Reason: Retirement. Effective: 10/17/12.

c. EXTRA DUTY

- 1) Jones, Casandra, Co-Drama Club Advisor for the South Brandywine Middle School. Letter Dated: 11/8/12. Reason: Personal. Effective: 11/8/12.
- 2) Neubauer, Jaclyn, Assistant Indoor Track Coach for the Coatesville Area Senior High School CAMPUS. Letter dated: 10/17/12. Reason: Personal. Effective: 10/17/12.
- 3) Neubauer, Jaclyn, Assistant Outdoor Track Coach for the Coatesville Area Senior High School CAMPUS. Letter dated: 10/17/12. Reason: Personal. Effective: 10/17/12.
- 4) Stephens, Bear, Assistant Wrestling Coach for the Coatesville Area Senior High School. Letter Dated: 10/24/12. Reason: Personal. Effective: 10/24/12.
- 5) Wolstenholme, David Al, Assistant Wrestling Coach for the Coatesville Area Senior High School. Letter Dated: 10/29/12. Reason: Personal. Effective: 10/29/12.

2. **New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Williams, Heidi, LTS Gifted Teacher for the King's Highway and Rainbow Elementary School. Posted: 10/8/12 (Kruse). Salary: \$44,700.00. Temporary Substitute Contract. Degree: BS – Elementary Education, West Chester University. Certification: Elementary Education. Years of Exp.: 3. Effective: 12/3/12 – 6/10/13. SP4: Pending.

b. CATSS

- 1) Lawrence, Margaret, 2.0 Hour Cafeteria/Playground Aide for the East Fallowfield Elementary School. Date Posted: 10/15/12 (Burns). Salary: \$9.50/hr. Effective: 11/28/12. SP4: Approved.
- 2) Rambo, Frank, Substitute Cafeteria/Playground Aide and Instructional Aide for the Coatesville Area School District. Salary: \$9.50/\$10.50/hr. Effective: 11/28/12. SP4: Pending.

c. FEDERATION

- 1) Davis, Timothy, Substitute Custodian for the Coatesville Area School District. Salary: \$10.00/hr. Effective: 11/28/12. SP4: Approved.

d. EXTRA DUTY

- 1) Girafalco, Paul, Co-Head Wrestling Coach for the Coatesville Area Senior High School CAMPUS. Posted: 8/23/12 (Cammer). Salary: \$2,005.50. Effective: 2012 – 2013 School Year. SP4: Staff.

- 2) Smith, Carl, Assistant Indoor Track Coach for the Coatesville Area School District CAMPUS. Posted: 10/25/12 (Neubauer). Salary: \$3,220.00. Effective: 2012 – 2013 School Year. SP4: Staff.
- 3) Stephens, Bear, Co-Head Wrestling Coach for the Coatesville Area School District CAMPUS. Posted: 8/23/12 (Cammer). Salary: \$2,578.50. Effective: 2012 – 2013 School Year. SP4: Staff.

**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following Leave(s) of Absence as indicated:

a. CATA

- 1) Baxter, Mileeta, 1<sup>st</sup> Grade Teacher for the Reeceville Elementary School. Letter Dated: 11/14/12. Reason: FMLA/Childrearing Leave. Effective: 3/11/13 – 6/10/13.
- 2) Cavitt, Amanda, Guidance Counselor for the King's Highway Elementary School. Letter Dated: 9/11/12. Reason: FMLA. Effective: 1/14/13 – 4/5/13.
- 3) Chenger, Lauren, 1<sup>st</sup> Grade Teacher for the East Fallowfield Elementary School. Letter Dated: 11/19/12. Reason: Extended Childrearing Leave. Effective: 1/24/13 – 6/10/13.
- 4) Cordero, Monica, ESL Teacher for the Reeceville Elementary School. Letter Dated: 11/1/12. Reason: FMLA. Effective: 11/19/12 – 1/4/13.
- 5) Diehl, Aimee, 3<sup>rd</sup> Grade Teacher for the East Fallowfield Elementary School. Letter Dated: 11/7/12. Reason: Extended Childrearing Leave. Effective: 1/24/13 – 6/10/13.
- 6) Rainer, Veronica, 5<sup>th</sup> Grade Teacher for the Caln Elementary School. Letter Dated: 10/17/12. Reason: FMLA. Effective: 9/27/12 – 10/15/12.
- 7) Schwarz, Susan, Kindergarten Teacher for the Reeceville Elementary School. Letter Dated: 10/29/12. Reason: FMLA. Effective: 10/11/12 – 10/26/12.
- 8) Stanley, Jennifer, 4<sup>th</sup> Grade Teacher for the Caln Elementary School. Letter Dated: 8/5/12. Reason: FMLA/Medical Leave of Absence. Effective: 10/29/12 – 6/10/13.

b. FEDERATION

- 1) Book, Albert, Custodian for the King's Highway Elementary School. Letter Dated: 7/13/12. Reason: Extended Medical Leave of Absence. Effective: 11/1/12 – 11/30/12.
- 2) Gibson, Philip, Tradesman for the Coatesville Area School District. Letter Dated: 10/23/12. Reason: FMLA. Effective: 10/1/12 – 12/14/12.

- 3) Hamilton, Walter, Tradesman – HVAC for the Coatesville Area School District. Letter Dated: 10/26/12. Reason: FMLA. Effective: 10/11/12 – 10/26/12.
- 4) House, Duane, Custodian for the Coatesville Area Senior High School. Letter Dated: 10/11/12. Reason: FMLA/Medical Leave of Absence. Effective: 10/8/12 – 10/26/12.

**4. Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Voluntary Transfer of:

a. CATA

- 1) Stover, Carlene, move from IEP Facilitator for the Coatesville Area School District to Special Education Teacher for the Coatesville Area Senior High School. Posted: 9/17/12 (Nappi). Effective: 11/19/12.

**5. Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Change of Status as indicated:

a. FEDERATION

- 1) Dean, Carmen, move from 5.5 Hour Food Service Lead Worker Level “D” @ \$15.50/hr. to 5.5 Hour Food Service Lead Worker Level “C” @ \$16.04/hr. for the Coatesville Area Senior High School CAMPUS – 9/10 Center. Effective: Retroactive to 11/20/12.

**3. EDUCATION COMMITTEE (*Diane Brownfield, Chair*)**

**A. Final Strategic Plan**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Final copy of the Strategic Plan for the 2012-2013 through 2015-2016 school years.

**B. Request to Attend the PA Educational Technology Expo & Conference in Hershey, PA**

**RECOMMENDED MOTION:** That the Board of School Directors approves the request for Paul Johnson to attend the Pennsylvania Educational Technology Expo & Conference in Hershey, PA on Monday, February 11, 2013.

Request to Attend PA Educational  
& Tech Expo & Conference

Approved

Vote: 9-0-0

Motion: Joe Dunn

Second: Paul Johnson

Vote: 9-0-0

4. **OPERATIONS COMMITTEE** (*Laurie Knecht, Chair*)

A. **Water Well Storage Tank Replacement-Kings Hwy Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors awards the Well Water Storage Tank Replacement contract to Jay R. Reynolds, Inc. in the amount of \$94,300.00. Bids were received as follows:

Five Star, Inc.	\$168,000.00
Frey Lutz Corp.	\$164,900.00
CMC, Inc.	\$144,800.00
Vision Mechanical	\$133,490.00
APEX Plumbing & Heating	\$ 94,900.00
Jay R. Reynolds	\$ 94,300.00
TMI Mechanical Contr.	No Bid
Trefz Mechanical	No Bid

B. **Submission of Non-Reimbursable PDE-3074(A) Application for King's Highway Elementary School**

**RECOMMENDED MOTION:** That the Board of School Directors approves the submission of the Non-Reimbursable PDE 3074(A) application form to the Pennsylvania Department of Education for the storage tank replacement at Kings Hwy Elementary School.

5. **COMMUNITY & STUDENT RELATIONS COMMITTEE** (*Dr. Tonya Thames Taylor, Chair*)

A. **Coatesville Senior High School Ski Club Trip to Vermont, February 22 – 24, 2013**

**RECOMMENDED MOTION:** That the Board of School Directors approves the Coatesville Area Senior High School Ski Club Trip to Okemo, VT, February 22-24, 2013.

B. **Review of Revised Policy #610 – Purchases Subject To Bid/Quotation – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of Revised Policy #610, Purchases Subject To Bid/Quotation.

C. **Review of Revised Policy #705.1 – Safety Committee – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of Revised Policy #705.1, Safety Committee.

D. **Review of Revised Policy #707 – Use of School Facilities – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of Revised Policy #707, Use of School Facilities.

E. **Review of Revised Policy #117 – Homebound Instruction – 2<sup>nd</sup> Reading**

**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of Revised Policy #117, Homebound Instruction.



- F. Review of Revised Policy #001 – Authority and Powers – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of Revised Policy #001, Authority and Powers.
- G. Review of Revised Policy #101 – Objectives of Education – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of Revised Policy #101, Objectives of Education.
- H. Review of Revised Policy #115 – Vocational Education – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of Revised Policy #115, Vocational Education.
- I. Review of Revised Policy #100 – Strategic Plan – 2<sup>nd</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 2<sup>nd</sup> reading of Revised Policy #100, Strategic Plan.
- J. Review of Revised Policy #203 – Communicable Diseases and Immunization – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of Revised Policy #203, Communicable Disease and Immunization.
- K. Review of Revised Policy #114 – Gifted Education – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of Revised Policy #114, Gifted Education.
- L. Review of Revised Policy #123.1 – Concussion Management – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of Revised Policy #123.1, Concussion Management.
- M. Review of Revised Policy #239 – Foreign Exchange Students – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of Revised Policy #239, Foreign Exchange Students.
- N. Review of Revised Policy #202 – Eligibility of Non-Resident Students – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of Revised Policy #202, Eligibility of Non-Resident Students.
- O. Review of Revised Policy #138 – Limited English Proficiency Program – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of Revised Policy #138, Limited English Proficiency Program.
- P. Review of Revised Policy #805 – Emergency Preparedness – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of Revised Policy #805, Emergency Preparedness.
- Q. Review of Revised Policy #810 – Transportation Services – 1<sup>st</sup> Reading**  
**RECOMMENDED MOTION:** That the Board of School Directors approves the 1<sup>st</sup> reading of Revised Policy #810, Transportation Services.

**R. Agreement to Lease the Gordon Facility to Lincoln University**

**RECOMMENDED MOTION:** That the Board of School Directors approves the agreement for Lincoln University to lease the Gordon Facility at one dollar (\$1.00) per year for 3 years starting July 1, 2013 to June 30, 2016. The agreement includes a 10 percent discount to any of the students, faculty and their family members who reside within the Coatesville Area School District that choose to enroll in a degree granting program at Lincoln University.

Agreement to Lease  
the Gordon Facility to  
Lincoln University

Approved

Vote: 9-0-0

Motion: Rick Ritter

Second: Diane Brownfield

Vote: 9-0-0

**S. Hurricane Sandy Make-Up Days**

**RECOMMENDED MOTION:** That the Board of School Directors approves the make-up days due to Hurricane Sandy pending the Pennsylvania Department of Education's approval of the Act 80 days request for February 15, 2013 and March 27, 2013.

**T. Student Discipline Hearings**

**RECOMMENDED MOTION:** That the Board of School Directors approves the following student disciplinary action(s) as recommended. (*Enclosure*)

<u>Student #</u>	<u>Action(s)</u>
12DH41	16 day expulsion and Student Discipline Committee Behavioral Contract
12DH42	180 day expulsion
12DH43	20 day expulsion
12DH44	15 day expulsion
12DH45	15 day expulsion
12DH46	15 day expulsion and Student Discipline Committee Behavioral Contract

**PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

*None*

**ADDITIONAL BOARD MEMBERS' REPORTS**

**INFORMATION ITEMS**

**ADJOURNMENT**

This meeting was adjourned at 7:13 p.m. on a motion by Rick Ritter and seconded by Paul Johnson.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Dr. Angelo Romaniello, Jr., School Board Secretary

*If any Board Member or member of the public wishes to review the minutes verbatim, please contact the School Board Secretary and make arrangements to come to the District Office and listen to the meeting tapes.*